



**REGISTRATION FORM**

(Please Print)

Today's date:		PCP:	
<b>PATIENT INFORMATION</b>			
Patient's last name:		First:	Middle:
			<input type="checkbox"/> Mr. <input type="checkbox"/> Miss <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.
Marital status (circle one)		Birth date:	Age:      Gender:
Single / Married / Divorced / Separated / Widowed		/ /	<input type="checkbox"/> M <input type="checkbox"/> F
Social Security no.:	Home phone no.:	Cell phone no.:	Email Address:
	(    )	(    )	
Street address:	City:	State:	ZIP Code:
Occupation:	Employer:	Employer phone no.:	
		(    )	
Referred to clinic by (please check one box):		<input type="checkbox"/> Dr.	<input type="checkbox"/> Insurance Plan <input type="checkbox"/> Hospital
<input type="checkbox"/> Family	<input type="checkbox"/> Friend	<input type="checkbox"/> Close to home/work	<input type="checkbox"/> Yellow Pages <input type="checkbox"/> Other
Other family members seen here:			

<b>INSURANCE INFORMATION</b>			
(Please give your insurance card to the receptionist.)			
Person responsible for bill:	Birth date:	Address (if different):	Home phone no.:
	/ /		(    )
Is this person a patient here?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Occupation:	Employer:	Employer address:	Employer phone no.:
			(    )
Is this patient covered by insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Please indicate primary insurance	<input type="checkbox"/> HMO <input type="checkbox"/> PPO	<input type="checkbox"/> Worker's Compensation	<input type="checkbox"/> Medicare <input type="checkbox"/> Medicaid <input type="checkbox"/> Other
Subscriber's name:	Subscriber's S.S. no.:	Birth date:	Group no.:
		/ /	
Policy no.:	Co-payment:		
	\$		
Patient's relationship to subscriber:	<input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other		
Name of secondary insurance (if applicable):	Subscriber's name:	Group no.:	Policy no.:
Patient's relationship to subscriber:	<input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other		

<b>IN CASE OF EMERGENCY</b>			
Contact person:	Relationship to patient:	Home phone no.:	Work phone no.:
		(    )	(    )
<p>The above information is true to the best of my knowledge. I authorize payment of medical benefits to myself or the above named provider for professional services rendered. I understand that I am financially responsible for any balance. I also authorize Addison Medical Associates, Ltd. or the insurance company to release any information required to process my claims. I also have received a copy of this office's Notice of Privacy Practices (HIPAA)</p>			
Patient/Guardian signature		Date	

**Member Guarantee Form**

I \_\_\_\_\_, hereby certify that I am eligible for  
(Member name)

Health Plan Coverage with \_\_\_\_\_  
(Insurance provider)

as of \_\_\_\_\_ through \_\_\_\_\_.  
(Date) (Employer name)

I hereby certify that my Primary Care Physician is Dr. \_\_\_\_\_.

**I understand that if the above is not true or if I am not currently eligible under the terms of my medical and hospital subscriber health insurance agreement, I am liable for all charges for the services rendered. Also, if the above is not true, I agree to pay in full for all the services received within 30 days from the date of service.**

\_\_\_\_\_  
Signature Of Member Or Guardian

\_\_\_\_\_  
Signature Of Physician Office Staff

\_\_\_\_\_  
Print Name Of Member

\_\_\_\_\_  
Date

